

APPLICATION PROCESS

Any individual age 60 and above may submit an application for retirement living. For married couples, one spouse needs to be at least age 60 and the other needs to be at least age 55.

STEP 1: Contact the Marketing Office at (412) 749-6862 or toll-free at (866) 872-0664 to request information, rates and/or schedule an appointment. You may also visit us online at www.masonicvillagespa.org.

PRIORITY LIST APPLICATIONS

A \$1,000 deposit is required to place your name on this list. We will credit this amount toward your entrance fee.

Upon notification that the apartment or villa of your choice is available, you will need to make an additional \$1,000 application deposit. We also will credit this amount toward your entrance fee. This deposit reserves the unit of your choice throughout the application processing period of approximately six to eight weeks. Your deposit is refundable within this time period.

STEP 2: Complete an application and submit it to the Masonic Village Marketing Office within 14 days of the date of receipt. If you did not apply through the priority list, a \$2,000 deposit is required with your application. This deposit reserves the unit of your choice throughout the application processing period.

STEP 3: A Marketing staff member will call you regarding your application status within 14 days of the date you submitted the completed forms.

If there is a question regarding your ability to comply with the requirements of tenancy, we may request further evaluation prior to approval for admission. If appropriate, we will recommend home care services to assist you in your apartment or villa. If we determine residency in the villas or apartments would not best meet your needs, we will encourage you to apply to another area of Masonic Village.

STEP 4: We will send you written verification of your approved status and a copy of the resident agreement for review within seven days of the approval date. Approximately 30 days after you receive the resident agreement, we will offer you an appointment to meet with the Marketing staff to review and sign the agreement. Or, you may mail the signed resident agreement to the Marketing Office.

After signing the resident agreement, you have 60 days, or upon occupancy, whichever is sooner, to pay your first monthly service fee. You will have a maximum of 90 days, or upon occupancy, whichever is sooner, to make the final payment on your entrance fee.



RETIREMENT LIVING