

APPLICATION PROCESS

Applicants for retirement living must be 60 years of age or older. For married couples, one spouse needs to be at least age 60 and the other needs to be at least age 55.

STEP 1: To apply for residency in retirement living, contact the Marketing Office at (717) 361-5534 or (800) 676-6452 to request information and/or schedule an appointment.

PRIORITY LIST APPLICATIONS

Those considering retirement living are encouraged to place their name(s) on the retirement living priority list.

Entrance fee priority list - A \$1,000 deposit is required to place your name on this list. This amount will be credited toward the entrance fee.

Rental plan priority list - A \$200 deposit is required to place your name on this list. This amount will be credited toward the first month's rent.

For those desiring to place their name(s) on both lists, a \$1,200 deposit is required. Upon notification that the living accommodation of your choice is available, an additional \$1,000 application deposit will be required for the entrance fee plan, while no additional deposit is required for the rental plan.

These deposits will reserve the unit of your choice throughout the application processing period of approximately six to eight weeks and are refundable within this time period.

STEP 2: Complete an application which includes the following:

- Personal and general information
- Financial disclosure statement
- Monthly services list

Your completed application should be submitted to the Masonic Village Marketing Office within 14 days of the date of receipt.

STEP 3: Your application will be reviewed, and you will be advised by telephone of your application status within 14 days of the date the completed forms are submitted to the Marketing staff.



If there is a question regarding your ability to comply with the requirements of tenancy, further evaluation may be required prior to approval for admission. If it is determined that residency in the cottages or apartments would not best meet your needs, you will be encouraged to apply to an area of the Masonic Village that will better meet your needs.

STEP 4: A written verification of your approved status and a copy of the resident agreement will be sent to you for review within seven days of the approval date. In approximately 30 days after receipt of the resident agreement, an appointment will be offered for you to meet with the Marketing staff for final review and signing of the resident agreement. Or, you may mail the signed resident agreement to the Marketing Office.

Under the entrance fee plan, you will have a maximum of 90 days, or upon occupancy, whichever is sooner, to make final payment of your entrance fee after signing the resident agreement.

Under the rental plan and entrance fee plan, you have 60 days, or upon occupancy, whichever is sooner, to make payment of your first monthly service fee after signing the resident agreement.

For more information regarding entrance fee and rental fee plans, you may request a rate sheet by contacting the Marketing Office at (717) 361-5534 or (800) 676-6452.