

# APPLICATION PROCESS

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*Anyone age 60 and above may apply. For married couples, one spouse needs to be at least age 60 and the other needs to be at least age 55.*

**STEP 1:** Contact the Marketing Office at (866) 851-4243 to request information, rates and/or to schedule an appointment. You can also visit us online at [www.masonicvillagespa.org](http://www.masonicvillagespa.org).

**STEP 2:** To apply for an accommodation, a \$2,000 application deposit is required for the entrance fee option or a \$200 application deposit for the rental option, along with a retirement living application.

Completed applications should be submitted to the Masonic Village Marketing Office within 14 days of the date of receipt.

**STEP 3:** If there is a question regarding your ability to comply with the requirements of tenancy, we may request further evaluation prior to approval for admission.

A Marketing Office staff member will call you regarding your application status within 14 days of the date you submitted the completed forms.

**STEP 4:** We will send you written verification of your approved status and a copy of the resident agreement for review within seven days of the approval date. Approximately 30 days after you receive the resident agreement, we will offer you an appointment to meet with our staff to review and sign the agreement. Or, you may mail the signed resident agreement to the Marketing Office.

Under the **entrance fee option**, you will have a maximum of 90 days, or upon occupancy, whichever is sooner, to make final payment of your entrance fee after signing the resident agreement. You then have 60 days, or upon occupancy, whichever is sooner, to make payment on your first monthly service fee after signing the resident agreement.

Under the **rental plan**, your first month's rent is due when you return the resident agreement.